

**City of Keego Harbor
Parks & Recreation
July 8, 2026, at 7:00 PM, Meeting Minutes
2025 Beechmont St.
Keego Harbor, MI 48320**

CALL TO ORDER:

Chairperson Kirsten Sonnevile-Douglass called the meeting to order at 7:03 p.m.

ROLL CALL

Chairperson Kirsten Sonnevile-Douglass, Vice Chairman Daelemans, Corresponding Secretary Amy Drain, Treasurer Leslie Clark, Commissioners: Julie O'Brien and Jennifer Vasquez

ABSENT: None

ALTERNATE MEMBERS: None

STAFF PRESENT: Interim City Clerk Stacy Goodall

PUBLIC COMMENTS:

APPROVAL OF AGENDA:

Motion by Chairperson Sonnevile-Douglass; supported by Vice Chairman Daelemans to approve the agenda

Ayes: 6

Nays: 0

Motion carried

APPROVAL OF MINUTES/FINANCIALS

Motion by Julie O'Brien; supported by Amy Drain to approve the June minutes with the change of \$1.049 to \$1,049.

Ayes: 6

Nays: 0

Motion carried

Commissioner Harrington arrived at 7:07pm.

Resolution by Leslie Clark; supported by Julie O'Brien to approve the final revenue and expenditure for FY2526.

Roll call vote: Sonnevile-Douglass yes, Daelemans yes, Drain yes, Clark yes, Harrington yes, O'Brien yes, Vasquez yes.

Motion carried.

NEW BUSINESS

- Fall Event – Keego HarBOO event will be October 24, 2026. Update flyer and a google registration for businesses. The Ultraviolets will be performing again.

OLD BUSINESS

- Beautification Awards- Nominations have been submitted, July signs need to go out.
- Block Parties- The June party was a success. The July band is Slowfoot and the food truck is Taqueria Flores.
- Keego Konnect
 - Over 70 people attended Storytime.
 - Julie O'Brien painted the numbers and labeled the baskets at the disc golf course.
 - Astronomy night will be in August.

NEXT MEETING AGENDA ITEMS;

BOARD MEMBER COMMENTS

ADJOURNMENT

Meeting adjourned at 7:51 p.m.

Kirsten Sonnevile- Douglass
Chairperson,

Stacy Goodall
Interim City Clerk

CITY OF KEEGO HARBOR RECREATION ACTIVITIES & GARDENING FUNDS

FY 2026/2027 Revenue & Expenditure Report Summary as of July 1, 2026 - New for FY 2026-2027 Corrected 9/1/26

Type	GL#		Description	Orig City Budget	YTD Activity	Committed but not yet paid	Balance forecast
Liability P&R	101-000-206.200-204	Old P&R Revenue (Liability Account)	Accrued past revenue from fundraising	6,152.74			6,152.74

Type	GL#		Description	Orig City Budget	YTD Activity	Committed but not yet paid	Balance forecast
Revenue	101-000-541.000	SMART	Smart Bus Credits (reimb)	2,000.00			
Expenditures	101-774-863.000	BUS TRANSPORTATION	Reimbursable bus rental	2,000.00			

Revenue	101-000-674.010	DONATIONS BLOCK PARTY	Donations block parties	500.00	0.00		0.00
	101-000-674.012	P&R COMMUNITY EVENTS	Donations P&R General	1,000.00	0.00		0.00
Totals				1,500.00	0.00		0.00

Expenditures	101-774-728.000	SUPPLIES	Parts for Repair, Admin	900.00	0.00	0.00	900.00
	101-774-802.000	PROF & TECH SVCS	Things we hire out	2,300.00	0.00	0.00	2,300.00

Expenditures	101-774-882.000	COMMUNITY EVENTS	Whatever we propose	4,000.00	0.00	0.00	4,000.00
	101-774-890.003	EASTER EXPENDITURES	Egg hunt event '26	800.00	0.00	0.00	800.00
	101-774-890.004	WINTER WONDERLAND	Winter party event '25	400.00	0.00	0.00	400.00
	101-774-890.005	MEMORIAL DAY PARADE	Parade event '26	500.00	0.00	0.00	500.00
	101-774-890.006	BLOCK PARTIES	3 Block party events '25,'25,'26	3,000.00	0.00	0.00	3,000.00
Totals				8,700.00	0.00	0.00	8,700.00

Funds avail thru 6/30/27	P&R YTD Revenue	0.00
	P&R Current Allocations	8,700.00
	Liability Account Transfer In	
	P&R YTD Exp	0.00
	P&R Exp Not Yet Paid	0.00
	Balance Available YTD	8,700.00

Revenue	101-000-674.013	DONATIONS GARDEN CLUB	Donations Garden Club	100.00	0.00		0.00
Expenditures	101-774-890.007	GARDEN CLUB/TREES	Beautification	500.00	0.00	0.00	500.00
Expenditures	101-774-945.000	TREE PURCHASES	Outlay for grant-funded trees	0.00	0.00	0.00	0.00

GC YTD Revenue	\$0.00
GC Current Allocation	\$500.00
GC YTD Exp	\$0.00
GC Exp not yet paid	\$0.00
Balance Avail YTD	\$500.00

TRANSACTION DETAILS:

Income: Enter donations, sponsorships, sales, grant reimbursements, raffle winnings etc in the appropriate yellow section below. We probably don't need a separate block party line.

Spending: As spending is approved by P&R, enter the amount in the Committed column for the appropriate account below. Use the General Ledger # on the PO. As bill payments are reported by city staff, enter actual amounts in Payments below & remove them from Committed column.

YTD & Current Totals roll up to the Summary above.

PARKS & REC Funds Transactions – REVENUE (Donations and Sales & Grants)

			Income FY 25/26 Year to Date	
			Date/source	Amount
DONATIONS BLOCK PARTY	101-000-674.010			
	101-000-674.010			
			YTD Total	\$0.00
PARKS & REC COMMUNITY EVENTS	101-000-674.012	Parade'27		
	101-000-674.012			
			YTD Total	\$0.00
DONATIONS GARDEN CLUB	101-000-674.013			
			YTD Total	\$0.00

PARKS & REC Funds Transactions – EXPENSES - All POs must use one of these accounts.

			Expenses/Payments Year to Date		Committed but not yet spent/paid	
			Date / Description	Amount	Date / Description	Amount
EASTER EXPENDITURES	101-774-890.003	Egg Hunt '27				
			YTD Total	\$0.00	Current Total	\$0.00
MEMORIAL DAY PARADE	101-774-890.005	Parade '27				
			YTD Total	\$0.00	Current Total	\$0.00
WINTER WONDERLAND	101-774-890.004	Winter party '26				
			YTD Total	\$0.00	Current Total	\$0.00
BLOCK PARTIES	101-774-890.006	Block parties '26,'27,'27				
			YTD Total	\$0.00	Current Total	\$0.00
COMMUNITY EVENTS	101-774-882.000	Other spending				
			YTD Total	\$0.00	Current Total	\$0.00
GARDEN CLUB / TREES	101-774-890.007	Garden club supplies				
			YTD Total	\$0.00	Current Total	\$0.00
TREE PURCHASES	101-774-945.000	Outlay for grant-funded trees				
			YTD Total	\$0.00	Current Total	\$0.00
SUPPLIES	101-774-728.000	Supplies for repairs				
			YTD Total	\$0.00	Current Total	\$0.00
PROF & TECH SVCS	101-774-802.000	Hired services				
			YTD Total	\$0.00	Current Total	\$0.00

CITY OF KEEGO HARBOR RECREATION ACTIVITIES & GARDENING FUNDS

FY 2026/2027 Revenue & Expenditure Report Summary as of September 1, 2026

Type	GL#		Description	Orig City Budget	YTD Activity	Committed but not yet paid	Balance forecast
Liability P&R	101-000-206.200-204	Old P&R Revenue (Liability Account)	Accrued past revenue from fundraising	6,152.74			6,152.74

Type	GL#		Description	Orig City Budget	YTD Activity	Committed but not yet paid	Balance forecast
Revenue	101-000-541.000	SMART	Smart Bus Credits (reimb)	2,000.00			
Expenditures	101-774-863.000	BUS TRANSPORTATION	Reimbursable bus rental	2,000.00			

Revenue	101-000-674.010	DONATIONS BLOCK PARTY	Donations block parties	500.00	167.00		167.00
	101-000-674.012	P&R COMMUNITY EVENTS	Donations P&R General	1,000.00	0.00		0.00
Totals				1,500.00	167.00		167.00

Expenditures	101-774-728.000	SUPPLIES	Parts for Repair, Admin	900.00	0.00	0.00	900.00
	101-774-802.000	PROF & TECH SVCS	Things we hire out	2,300.00	0.00	0.00	2,300.00

Expenditures	101-774-882.000	COMMUNITY EVENTS	Whatever we propose	4,000.00	0.00	0.00	4,000.00
	101-774-890.003	EASTER EXPENDITURES	Egg hunt event '26	800.00	0.00	0.00	800.00
	101-774-890.004	WINTER WONDERLAND	Winter party event '25	400.00	0.00	0.00	400.00
	101-774-890.005	MEMORIAL DAY PARADE	Parade event '26	500.00	0.00	0.00	500.00
	101-774-890.006	BLOCK PARTIES	3 Block party events '25,'25,'26	3,000.00	(1,700.00)	0.00	1,300.00
Totals				8,700.00	(1,700.00)	0.00	7,000.00

Funds avail thru 6/30/26	P&R YTD Revenue	167.00
	P&R Current Allocations	8,700.00
	Liability Account Transfer In	
	P&R YTD Exp	(1,700.00)
	P&R Exp Not Yet Paid	0.00
	Balance Available YTD	7,167.00

Revenue	101-000-674.013	DONATIONS GARDEN CLUB	Donations Garden Club	100.00	0.00		0.00
Expenditures	101-774-890.007	GARDEN CLUB/TREES	Beautification	500.00	(52.00)	0.00	448.00
Expenditures	101-774-945.000	TREE PURCHASES	Outlay for grant-funded trees	0.00	0.00	0.00	0.00

GC YTD Revenue	\$0.00
GC Current Allocation	\$500.00
GC YTD Exp	-\$52.00
GC Exp not yet paid	\$0.00
Balance Avail YTD	\$448.00

TRANSACTION DETAILS:

Income: Enter donations, sponsorships, sales, grant reimbursements, raffle winnings etc in the appropriate yellow section below. We probably don't need a separate block party line.

Spending: As spending is approved by P&R, enter the amount in the Committed column for the appropriate account below. Use the General Ledger # on the PO. As bill payments are reported by city staff, enter actual amounts in Payments below & remove them from Committed column.

YTD & Current Totals roll up to the Summary above.

PARKS & REC Funds Transactions – REVENUE (Donations and Sales & Grants)

			Income FY 25/26 Year to Date	
			Date/source	Amount
DONATIONS BLOCK PARTY	101-000-674.010		Aug 50/50	\$167.00
	101-000-674.010			
			YTD Total	\$167.00
PARKS & REC COMMUNITY EVENTS	101-000-674.012	Parade '27		
	101-000-674.012			
			YTD Total	\$0.00
DONATIONS GARDEN CLUB	101-000-674.013			
			YTD Total	\$0.00

PARKS & REC Funds Transactions – EXPENSES - All POs must use one of these accounts.

			Expenses/Payments Year to Date		Committed but not yet spent/paid	
			Date / Description	Amount	Date / Description	Amount
EASTER EXPENDITURES	101-774-890.003	Egg Hunt '27				
			YTD Total	\$0.00	Current Total	\$0.00
MEMORIAL DAY PARADE	101-774-890.005	Parade '27				
			YTD Total	\$0.00	Current Total	\$0.00
WINTER WONDERLAND	101-774-890.004	Winter party '26				
			YTD Total	\$0.00	Current Total	\$0.00
BLOCK PARTIES	101-774-890.006	Block parties '26,'26,'27	July band	\$700.00		
			Aug band	\$1,000.00		
			YTD Total	\$1,700.00	Current Total	\$0.00
COMMUNITY EVENTS	101-774-882.000	Other spending				
			YTD Total	\$0.00	Current Total	\$0.00
GARDEN CLUB / TREES	101-774-890.007	Garden club supplies	shroder	\$52.00		
			YTD Total	\$52.00	Current Total	\$0.00
TREE PURCHASES	101-774-945.000	Outlay for grant-funded trees				
			YTD Total	\$0.00	Current Total	\$0.00
SUPPLIES	101-774-728.000	Supplies for repairs				
			YTD Total	\$0.00	Current Total	\$0.00
PROF & TECH SVCS	101-774-802.000	Hired services				
			YTD Total	\$0.00	Current Total	\$0.00

Campers Path Signage Notes – 9/1/2026 L. Clark

Background:

The new sidewalk next to Margaret's Upholstering has been named 'Campers Path' by a resolution of the city council at the request of Karen Meabrod, a long-time counselor for the Roosevelt Summer Day Camp program. The route includes the new sidewalk, the parking lot, the old sidewalk, and the footbridge ending at the Willow Beach Swim Site.

Interpretive signage would be nice. Karen has provided photos of the route in use and some text that can be included in signs.

Sources:

The dedications signs in Webb and Firefighters were made in 2016 by iZone Imaging in Texas of Custom High Pressure Laminate and have held up beautifully. Those cost \$780 for two of them in 2016, 16"x24" x.5" thick. We did not need supports for those. They are like those used on the Trail. I'm thinking 12x16 with various mount types required.

I've contacted that firm again about this project and am awaiting information. They offer several mounting options.

How Many?

That will depend on how much they cost. I've laid out a map showing the maximum number of seven. We could certainly do with as few as two or three. Most are in the TIFA District and this same information is being presented to the TIFA board for consideration. There is also the asphalt in the parking lot that could get some painted markings connecting the two sidewalks. Footprints, turtles, etc. TIFA has expressed an interest in that.

Parks & Rec Involvement:

Since this goes to and through a park and to a swim site, we should have some input and perhaps even some hands involved. For instance, some of our more artistic members might volunteer to apply their skills to designing the signs. We might like to take on the parking lot painting project. We might like to pay for those signs outside of the TIFA district (2).

Other Considerations:

We should avoid posting anything along the section of the sunken sidewalk that might get renovated some day. The spot designated as #5 is west of that stretch, and marks the end/entrance to the park and has a chain link fence and a park rules sign on a post that people probably never notice. It would be good to bring visibility to that spot.

The spot marked #6 is on Willow Beach St. The city actually has a few feet of easement there running to the canal that could support a sign. People often worry that they are trespassing when they turn up what looks like a driveway. This would be another good spot that could use visibility.

Campers Path Signage Notes – 9/1/2026 L. Clark

Map of Campers Path



Potential Signs Marking Campers Path

1. On the new sidewalk (TIFA)
With New Post; Could go on the pavers between bench & trash can, or further east
2. At Atlas St & New Sidewalk (TIFA)
With new post; could point to beach <-> Cass Lake Rd
---- Crossing Parking Lot (TIFA)
---- Paint on pavement, footprints, images like turtles, fish, lifesavers
3. At Old Sidewalk & Parking Lot (TIFA)
With new post, could point to beach <-> Cass Lake Rd
4. At Wooden Footbridge (TIFA)
Could mount on wooden footbridge railing; could point to beach <-> Parking lot
5. At Fence End of Park & Old Sidewalk (Not TIFA)
Could mount on Park Rules sign at chain link fence; could point to beach <-> Parking lot
6. At Willow Beach St & Easement (Not TIFA)
With new post; could point to beach <-> Parking lot
7. At Footbridge & Willow Beach St; Not TIFA
Could mount on metal footbridge railing; could point to beach <-> Parking lot

Single Pedestal

In-Ground Mount and Surface Mount All Aluminum Construction

> Standard Posts

3" x 3" post

In-Ground Mount: 60" long

Surface Mount: 44.5" long

* Custom post lengths available

* Standard and custom color options available

> Standard Mount Plates

✓ 6" x 6"

✓ 12" x 18"

✓ 12" x 12"

✓ 16" x 20"

> 45° or 30° Mount Options

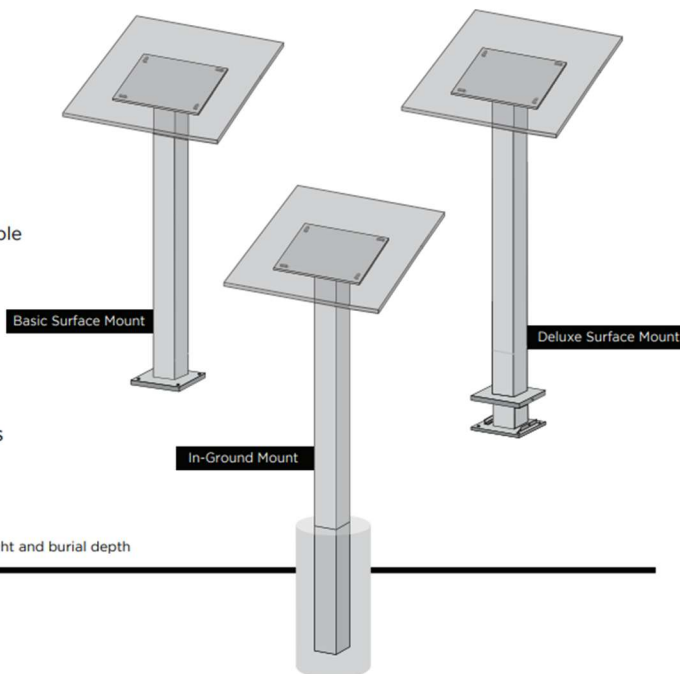
> Basic and Deluxe Surface Mount Options

* Post length is determined by panel height, installation height and burial depth

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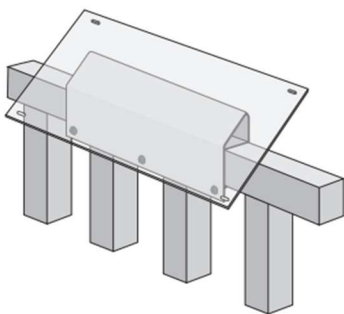
Toll Free 888.464.9663
Local 254.778.0722
Fax 254.778.0938
Email info@izoneimaging.com

izoneimaging.com



Rail Mount

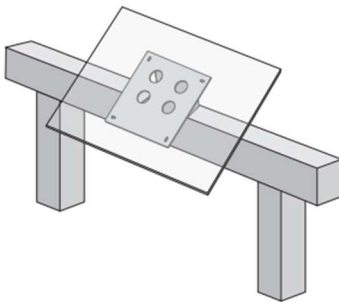
All Aluminum Construction



Thru Rail Mount - Square or Rectangle Metal Rails

> For square & rectangle rails fences

> **Hardware** installs under the main run of the railing.

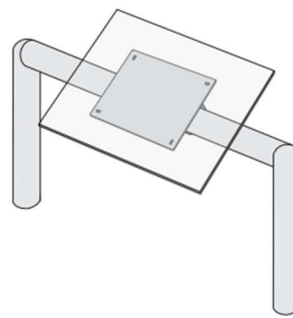


Heel Mount - Wooden Rails

> For flat or slanted wood railing

> **Large holes** in face plate to access the mounting holes in the heel

> **Mount plate size determined by panel size.**



Round Metal Railing Mount - Round Rails

> For round railings

> **2 clamps** needed per rail

> Standard Mount Plates

✓ 6" x 6"

✓ 12" x 18"

✓ 10" x 10"

✓ 12" x 12"

✓ 16" x 20"

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Camper's Path

For many years, the Roosevelt School Summer Campers swam daily at the Willow Beach Swim Site. Every day they would choose a swim buddy, line up along Roosevelt's wall, then head to the beach. They'd cross Cass Lake Road and walk through a vacant lot between two businesses. They'd cross the parking lot to Fran Leaf Park and continue down a sidewalk to Willow Beach Street. Finally, they'd cross the Walking Bridge to Willow Beach Swim Site. This twice-a-day journey was part of the fun of going to the beach. In 2017 a "For Sale" sign appeared in the vacant lot. Fearing they'd lose their shortcut to the beach, the campers wrote letters to the Keego Harbor TIFA Board requesting that the city install a sidewalk on the easement next to the vacant lot. The idea was well received, and a new sidewalk was installed. In April 2026, the Keego Harbor City Council officially resolved that the entire walkway running from Cass Lake Road to Willow Beach Street be known as

“Camper's Path”

honoring the Roosevelt Summer Campers and their many journeys down that path.



Campers Path



To The Parking Lot

To The Beach!

Parks and Rec 2027 Plan

Event Date	Event Name
January 25 - 31, 2027	Taste of Keego 2.0 (Last.Week.in January._Mon.Start)
Saturday, March 27, 2027	Egg Hunt (@11am) (Sat.before.Easter)
Saturday, April 3, 2027	Willow Beach Swim Site Canal Clean-up (First.Sat.in.April).78_8pm
Saturday, April 24, 2027	Community Garden Opening (Last.Sat.in.April).@ 78pm
	Park Inspection - April ??
Thursday, April 22, 2027	EARTH DAY -
May 27-30, 2027 (Thurs - Sun)	Community Wide Garage Sale (Thurs - Sun)
Monday, May 31, 2027	Memorial Day Ceremony (9:30am)
Monday, May 31, 2027	Memorial Day Parade (10am)
First Sat of June (6/5)	Spring Perennial Exchange
June, July, August	Beautification Awards (Nominations.by.first.Wednesday.of.month)
Friday, June 18, 2027	Keego Block Party
Friday, July 16, 2027	Keego Block Party
Friday, August 20, 2027	Keego Block Party
September?	Keego Bike Tour
Saturday, October 2, 2027	Fall Perennial Exchange (First.Sat.in.Oct;)
Saturday, October 30, 2027	Halloween Park Party (Sat.before.Halloween)
Saturday, October 30, 2027	Community Garden Closing (Last.Sat.in.October)
Friday, December 3, 2027	Winter Wonderland Park (first.Fri.in.Dec)
December	Holiday Decorating Awards (Nominations.by.first.Wednesday.of.month)